

COMMONWEALTH OF VIRGINIA
DEPARTMENT OF AVIATION
5702 Gulfstream Road
Richmond, Virginia 23250-2422
(804) 236-3637 or 1-800-292-1034, Ext: 102
Fax: (804) 236-3635

APPLICATION TO REGISTER OR LICENSE A PRIVATE USE AIRPORT/HELIPORT
(Pursuant to Title 5.1-7 & 5.1-7.2 of the Code of Virginia.)

Check One

- ☐ Application to Register a Private-Use Airport/Heliport not within 5 miles of a Licensed Public-Use Airport/Heliport.
- ☐ Application to License a Private-Use Airport/Heliport within 5 miles of a Licensed Public-Use Airport/Heliport.

1. Name of Airport/Heliport:

2. Name of Airport Owner:

Address: (Street)

(City, State, Zip)

Phone Number:

3. Location:

(Latitude & Longitude, and Nearest Licensed Public-Use Airport in Miles)

4. Attach a completed copy of Federal Aviation Administration Form 7480 - 1, **Notice of Landing Area Proposal**.
5. Attach a sketch which shows the proposed airport/heliport with runway dimensions and distances from highways and any known obstructions.
6. Attach verification of local government approval of the proposed facility. Please note: This registration/license does not relieve the applicant of any compliance responsibilities relating to any law, ordinance or regulation of any local governmental body.
7. Applicant hereby certifies that the airport heliport is for private-use and will not be open to the general public.

Signature of Applicant

Print or Type Name

Date

There is No fee to License or Register a Private-Use Airport.